

## **Minutes of the Public Works Committee April 14, 2011**

Chair David Swan called the meeting to order at 8:31 a.m.

**Committee Members Present:** County Board Supervisors David Swan (Chair), Walter Kolb, Pamela Meyer, Tom Schellinger, Kathy Chiaverotti, Peter Gundrum.

**Absent:** Supervisor Pauline Jaske

**Also Present:** County Board Chief of Staff Mark Mader, Legislative Associate Karen Phillips, Waukesha Metro Transit Deputy Director Andrew Johnson, Senior Civil Engineer Karen Braun, Parks and Land Use Director Dale Shaver, Architectural Engineering Technician Mike Wells, Facility Supervisor Jim Elsbury, Facility Manager Mark Keckeisen, Architectural Services Manager Dennis Cerreta, Business Manager Betsy Crosswaite, Public Works Director Allison Bussler, Senior Financial Analyst Vince Masterson, and Mike Pjevach and Tom Dieckelman of Wisconsin Coach Lines.

### **Approve Minutes of March 10, 2011**

MOTION: Schellinger moved, second by Chiaverotti, to approve the minutes of March 10, 2011. Motion carried 5-0.

### **Executive Committee Report of March 14, 2011**

Swan summarized the items discussed at the Executive Committee meeting of March 14, 2011.

In addition to items that have since been passed by the County Board, the committee heard an update on the UW Cooperative Extension's 2010 budget objectives and goals and toured the secured corridor project.

### **Future Meeting Date**

- May 12, 2011 at Retzer Nature Center

Gundrum arrived at 8:34 a.m.

Prior to the review of the 2010 Year-End Transit Statistics Report, Crosswaite provided a brief update on transit budget projections for the remainder of 2011. Rising fuel prices will be a significant budget issue. Johnson and Bussler speculated on anticipated state and federal transit funding cuts for 2011 and 2012, though the exact funding situation is not known at this time. Lengthy discussion ensued regarding ways to deal with the anticipated drastic funding cuts, including possible cuts/reductions in route service and increase in fares. Bussler predicts a grim transit budget picture and foresees significant changes in transit service, as raising fares alone would have little impact. There will be tough choices to make and people will not have the service they have been used to.

### **2010 Year-End Transit Statistics Report**

Crosswaite distributed a revised first page of the report titled Waukesha County System Total, a summary provided by Waukesha Metro Transit. It clarified that the total system operating expenses include County DPW (Department of Public Works) labor allocation, Park and Ride lot maintenance, and transit administration fees. These expenses amounted to \$187,872 in 2009 and \$169,572 in 2010.

A. Johnson further reviewed the overall 2010 statistics as compared to 2009. There was a 0.6% decrease in total rides in 2010. The Total Rides per Revenue Hour is the benchmark for validation of a particular route. The optimum number of total rides per revenue hour is 10; in 2010, the Waukesha County Transit System average was 14.59, up 1.2%. Operating Expenses have increased by 2.8%.

Johnson reviewed the background and statistics for 2010 as compared to 2009 for the following routes:

- Route 901/904/905: These routes are operated by Wisconsin Coach Lines. The total rides per revenue hour for these routes averaged 10.36 (-3.7%) in 2010.
- Route 906: This route is operated by Wisconsin Coach Lines. The total rides per revenue hour averaged 24.14 (-2.3%) in 2010, the second highest in the system.
- 901 Paratransit: This service is operated by Transit Express. Paratransit service is mandated by federal law. The number of total rides in 2010 was down 10.6% in 2010.
- Route 218 ceased operation in early November 2010.
- Route 10 Extension: This route travels between Brookfield Square and Bayshore Town Center, with numerous stops in Milwaukee along the way. This route is the strongest among all routes in total rides per revenue hour at 29.46, up 2.3% in 2010.
- Route 79: This route is operated by Milwaukee County Transit and is also known as a "Freeway Flyer." The route travels between Menomonee Falls and downtown Milwaukee during peak commuting times in the morning and afternoon/evening. The total rides per revenue hour was 15.43 in 2010 (-6.1%).
- Route 1 Extension: This route is an extension into Waukesha County of an existing route operated by Waukesha Metro Transit and travels between downtown Waukesha and Brookfield Square with numerous stops along the way. The route had a total rides per revenue hour of 18.62 in 2010, up 4.9%.

Swan thanked Johnson for the informative presentation. Johnson stated he would keep the committee apprised of any future transit funding information as it becomes available.

**Ordinance 166-O-004: Revision Number 1 Of Laying Out, Relocation And Improvement Of County Trunk Highway L, Waukesha County Project, Project I.D. 06-2380(13) (B), Lannon Drive To Moorland Road, City Of Muskego, Waukesha County**

Braun was present to discuss this ordinance to approve the first revision to the relocation order for the CTH L Lannon Drive and Moorland Road project in the City of Muskego. The minor changes include the addition of three permanent limited easements for drainage reasons and the purchase of about 0.04 more acres of land needed for the intersection and drainage. It was also discovered that 0.6 acres of land does not need to be purchased because one of the properties created a certified survey map that granted the County the necessary right of way.

MOTION: Kolb moved, second by Gundrum, to approve Ordinance 166-O-004. Motion carried 6-0.

**Ordinance 166-O-006: Amend Waukesha County Capital Project 200918 Energy Efficiency And Conservation Block Grant Implementation For Additional Project Revenues And Expenditures**

Shaver was present to discuss this ordinance which appropriates \$120,000 of energy efficiency rebates to expand the Energy Efficiency and Conservation Block Grant (EECBG) implementation.

Shaver explained this would be the last phase of the capital project. A consultant has put together cost estimates for lighting upgrades for the campus parking lots, Communications Center, Highway Operations, Mental Health, etc. The bids are coming in very favorably in comparison to the consultant's cost estimates. Many of the energy efficiency projects already completed, e.g. Retzer geothermal, HVAC improvements at the ice arenas, jail solar project, have been eligible for WeEnergies/Focus on Energy rebates. Amending the funding for the existing capital project by adding in the rebate money (approximately \$120,000) would allow for the external lighting around the campus to be done.

MOTION: Kolb moved, second by Schellinger, to approve Ordinance 166-O-006. Motion carried: 6-0.

### **Approval of Bid**

Waukesha County Jail Pod 2 Toilet Room (Project: DPW #11- 01): Wells stated that four bids were received for this project. The low bid was submitted by Ray Stadler Construction Co., the same contractor who was awarded the contract for the secured corridor project.

MOTION: Chiaverotti moved, second by Gundrum, to approve the bid by Ray Stadler Construction Co. in the lump sum amount of \$21,924 for the base bid.

Swan asked how much was budgeted for this project. Wells stated that \$48,000 was budgeted. The bids came in much lower than anticipated.

Motion carried 6-0.

### **Rejection of Bids**

Keckeisen and Elsbury were present to discuss the following project bids. Elsbury stated that Corporation Counsel was consulted regarding the proper procedure for the rejection of the bids.

Project #200706 – Juvenile Boiler and Control Replacement – Two bids were received for this project, both of which were considerably over budget. The specifications will be substantially changed and the job will be put out for re-bid. As part of the bid modification/cost saving measure, the County will owner-purchase equipment and have the installation portion of the project open for bid. Kolb agreed this type of cost saving measure should be implemented for projects whenever possible.

MOTION: Kolb moved, second by Chiaverotti, to approve the rejection of bids submitted for the Juvenile Boiler and Control Replacement (Project #200706). Motion carried 6-0.

### Project #200708 – Northview Upgrades

Only one bid was received for this project despite the good turnout for the walk-through. The contractors who attended the walk-through were consequently contacted to find out if there were any problems/anomalies that prevented them from bidding on the project. Several reasons for not bidding were defined, including ambiguous camera specifications and the shortage of time for the mechanical contractors to properly assess the project, as it is very large in scope. Keckeisen indicated camera specifications were “botched” by the consultant. It was decided to modify the contract and project scope and substantially change the specifications. The County will now owner-purchase more of the items and work on developing security camera specifications for a larger, countywide system that is continuing to evolve. The specifications will be rewritten in a way that would save the County a significant amount of money. The project will then be put out for re-bid. It would be desirable to obtain multiple bids in order to get the best quality service and price for the project.

MOTION: Gundrum moved, second by Schellinger, to approve rejection of the bid submitted for the Northview Upgrades (Project #200708). Motion carried 6-0.

Swan acknowledged Keckeisen on his upcoming retirement and thanked him for his exceptional efforts on behalf of the Public Works Committee and the entire County.

Swan congratulated Kathy Chiaverotti on her recent election as mayor of the City of Muskego and thanked her for her service to Waukesha County as a County Board Supervisor over the past year.

Public Works Committee  
4/14/2011

MOTION: Chiaverotti moved, second by Gundrum, to adjourn at 9:34 a.m. Motion carried 6-0.

Respectfully submitted,

Pauline T. Jaske  
Secretary